



4740 S. Ocean Blvd. #505, Highland Beach, Florida 33487, United States  
T: +1-973-813-7260

E: [info@consultspringboard.com](mailto:info@consultspringboard.com)  
<http://www.consultspringboard.com>

## Product Order Form

Date:	
Company:	
Name:	

### PRICING (Non-Returnable/Non-Refundable):

TITLE	PRICE USD	FORMAT	QTY
<b>Dive In:</b>		<b>Paperback Book</b>	
Single Unit: 1 – 99 copies	\$19.96		
Bulk Rate: 100+ copies	\$17.46		
<b>Toolkits*:</b>			
Disability Awareness Toolkit	\$5,000	PDF	
ERG Toolkit	\$6,500	PDF	
ADA Toolkit	\$8,000	PDF	
ADA Supplement	\$2,500	PDF	
Accessibility ADA/UD Checklists	\$5,000	PDF	
Talent Acquisition-Recruiter Toolkit	\$8,500	PDF	
Mental Health Toolkit	\$7,500	PDF	
Mental Health Toolkit: Managers	\$5,000	PDF	
Service Disabled Veterans Toolkit	\$5,000	PDF	
Human Resources Business Partner Toolkit	\$7,500	PDF	
Retail Store Manage Toolkit	\$7,500	PDF	
Distribution Center Supervisor Toolkit	\$5,000	PDF	
Entertainment Industry Toolkit	\$8,500	PDF	
Accessible Event Toolkit	\$5,000	PDF	
Book of Intentions (Financial Services Professionals – Minimum 5 books per order.)	\$60.00	Bound	

\*Includes a royalty-free, paid-up, non-exclusive worldwide license to use the Deliverables/Materials internally for direct employees (subsidiaries, affiliates, etc. excluded).

### SHIPPING: Please allow an additional 3 to 4 business days for processing

<b>Standard Domestic Shipping</b> (7 to 10 business days)	
Dive In (1-99 copies)	\$3.95 per book shipping
Dive In (100+ copies)	Depends on Weight & Destination – Request Shipping Cost
<b>Standard International Shipping</b> (14 to 21 business days)	INTERNATIONAL SHIPPING NOT AVAILABLE

### SHIPPING INFORMATION:

1. Ship To Name	
2. Ship To Address - Field 1	
3. Ship To Address - Field 2	
4. City, State and Zip	
5. Ship To Phone Number	
6. Date these titles need to arrive	MM / DD / YYYY

**PAYMENT - CREDIT CARD:**

7. Method of payment – Credit Card Type	
8. Exact Name on Credit Card	
9. Exact Billing Address of Credit Card	
10. Exact Number on Credit Card	
11. Credit Card Expiration Date	
12. If applicable - Please provide daily limits and/or transaction limits on Credit Card Provided Above	
13. Billing Contact's telephone number	
14. Billing Contact's email address (this will be used for all communication regarding this transaction.)	
15. Tax Exempt (Please provide certificate number and fax a copy of the certificate with your order form	

**Terms & Conditions:**

- **Orders with Springboard Consulting, LLC are non-returnable.** Should there be an event where a return is approved; the return is subject to a restocking fee, which is 10% of the order total. (If a return is approved, any shipping fees incurred at the time of ordering, in addition to the shipping fees incurred to ship back the order, will not be refunded.) International Shipment (outside of the contiguous United States) Charges are based on weight and destination.

I agree to these terms. I authorize Springboard Consulting, LLC and the credit card company named above to charge my credit card for the products ordered.

Authorized Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

If you have any additional questions or comments, please email [info@consultspringboard.com](mailto:info@consultspringboard.com).